



## CITY OF SAN BRUNO

Community Services Department

### MINUTES

#### Parks and Recreation Commission June 20, 2018

1. **Call to Order/Roll Call:** Chair Palmer called the meeting of the Parks and Recreation Commission to order at 7:00 p.m. Commissioners Present: Chair Palmer, Vice Chair Gonzales, Greenberg, Martinucci, Melendrez, Nigel, and Zastrow. Commissioners Excused: Commissioner Zamattia and Youth Representative Kathy Lin. City Council Present: Salazar. Staff: Stallings.
2. **PLEDGE OF ALLEGIANCE:**
3. **REVIEW OF AGENDA:** No changes.
4. **APPROVAL OF MINUTES: MSC Gonzales/Martinucci** to approve the minute from May 16, 2018 with corrections. Approved unanimously.
5. **CONSENT CALENDAR:** None.
6. **PUBLIC COMMENT:** None.
7. **CONDUCT OF BUSINESS:**
  - a. Final Draft of Commissioner Handbook – **MSC Nigel/Melendrez.** Approved unanimously.
  - b. Membership for California Association of Park and Recreation Commissioners and Board Members (CAPRCBM) – **MSC Gonzales/Melendrez.** Approved unanimously.
  - c. Review of Florida Avenue Park Special Meeting – Consensus of support for approval of modifications of Florida Park plan.
  - d. Update on Status of Earl/Glenview Park. Construction is continuing. Pending Fall 2018 opening. – Given by staff.
  - e. Update on Status of Commodore and Grundy Park Path Pavement Project. Pathway construction proceeding. Pending September 1 completion. – Given by staff.
8. **NEW BUSINESS:**
  - a. Review Master Fee Schedule Increases – Interim Community Services Director Stallings reviewed City Council approved changes of Master Fee Schedule with Commission.

9. **ITEMS FROM COMMISSIONERS:**

**Commissioner Nigel** said he appreciated the staff support for programs, operations, and Community Day in the Park.

**Commissioner Greenberg** thanked the park staff for their support of the Junior Giants program.

**Commissioner Gonzales** asked about dog bag container replacement with manufacturer. She asked if Adopt A Park could be set up for Earl Glenview to plant flowers and help in the future.

10. **ITEMS FROM STAFF:**

a. Review of 2018 Community Day

b. Reminder – Group 4 Presentation to City Council on June 26, 2018.

11. **ADJOURNMENT:** With no other business to be conducted, **Chair Palmer** adjourned the meeting at 8:30 p.m.

Respectfully Submitted,

Ludmer Aker  
Executive Assistant  
City of San Bruno